

NOTTINGHAM CITY AND LEICESTERSHIRE COUNTY COUNCILS

28-Day Notice of Key Decisions and items to be discussed in private

East Midlands Shared Services Joint Committee – Monday 25 November 2019

Notice published – Friday 25 October 2019

Details of Key Decisions and items to be discussed in private, to be taken by the East Midlands Shared Services Joint Committee.

The decision dates shown on this notice are the earliest anticipated, but decisions may be taken later if circumstances change.

Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice, will be published on separate notices.

If you feel that any decisions or reports that are to be discussed in private* should be taken in public, please contact the Governance and Electoral Services Manager at Loxley House, Station Street, Nottingham, NG2 3NG, or via email to constitutional.services@nottinghamcity.gov.uk, with your reasons, no later than **Tuesday 12 November 2019**. This will enable us to issue a response at least five clear days before the day of the meeting concerned.

If any other documents relevant to the items included in the notice are to be submitted to the Committee, they will be made available on the Council's website or on request from constitutional.services@nottinghamcity.gov.uk, provided they are not due to be discussed in private. Copies of the documents to be submitted to the Committee can be obtained from Loxley House, Station Street, Nottingham (unless stated otherwise).

**Items to be discussed in private are those that will involve the disclosure of confidential or exempt information under the stated paragraph of Schedule 12A of the Local Government Act 1972, and when the public interest in maintaining the exemption outweighs the public interest in disclosing the information.*

Governance Officer: Adrian Mann, adrian.mann@nottinghamcity.gov.uk

Executive Decisions

| | Item to be considered | Date of the decision | Open to the public or likely to be considered in private? | Who can provide further information? |
|----|--|--|--|---|
| 1. | East Midlands Shared Services – Operating Model | East Midlands Shared Services Joint Committee meeting – 25 November 2019 | Fully exempt paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City and Leicestershire County Council. | Lucy Littlefair, Head of East Midlands Shared Services Tel: 0116 3056333 lucy.littlefair@emss.org.uk |

| | Item to be considered | Date of the decision | Open to the public or likely to be considered in private? | Who can provide further information? |
|----|--|--|--|---|
| 2. | East Midlands Shared Services – Financial Update 2019/20 and Draft Budget 2020/21 | East Midlands Shared Services Joint Committee meeting – 25 November 2019 | Fully exempt paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City and Leicestershire County Council. | Lucy Littlefair, Head of East Midlands Shared Services Tel: 0116 3056333 lucy.littlefair@emss.org.uk |

East Midlands Shared Services Joint Committee Members

Councillor Sam Webster (Chair – Nottingham City Council)

Councillor Byron Rhodes (Vice Chair – Leicestershire County Council)

Councillor Eunice Campbell-Clark (Nottingham City Council)

Councillor Richard Shepherd (Leicestershire County Council)